



What does the law mean when it says fingerprints must be submitted electronically?

S. 1002.421, F.S. requires all fingerprint submissions for employees and contracted personnel be made electronically. Fingerprints submitted "electronically" are fingerprints taken on a "live scan" device and submitted electronically to FDLE. It can also include fingerprints taken with ink on a hard copy fingerprint card that are subsequently scanned and submitted electronically to FDLE by a livescan provider.

Where can I get fingerprinted on a live scan device to submit electronically and how do I start submitting electronically?

VECHS entities (PSF) have the following options in submitting fingerprints electronically:

- a. Local service providers accepted by the VECHS entity to submit fingerprints electronically on your behalf.

Is there a fee for state and national criminal history checks?

Yes. There are both state and national fees associated with conducting criminal history record checks through VECHS. In addition, LiveScan service providers add an additional fee for rolling the fingerprints. Costs can vary anywhere from \$55 - \$75.

The FBI will provide either of the following to your VECHS entity (PSF), for each criminal history record request:

- a. A notification that the individual as described on the electronic submission does not have a criminal history record; or
- b. A copy of the individual's criminal history record.
- c. FDLE will advise the entity if the individual is subject to a Florida warrant for arrest or a Florida domestic violence injunction and what agency has the warrant or injunction.

How long will it take for my VECHS entity (PSF) to get the results?

The state and national criminal record search results are reported together for each applicant and are usually made available to the VECHS entity (PSF) within three business days. Please note your VECHS entity may need additional time to review and process results.

How do I receive and view the criminal history results after submitting electronically?

Criminal history results for electronic submissions are posted to FDLE's secure mail application called "Secure Mail". Once the criminal history results are ready, only the VECHS entity (PSF) will receive an e-mail notification, containing the link to the application. The viewing of criminal history results will occur within this secure application.